

APPLICATION PROCESS

Application Form and Fee

1. How do I apply to Miami University?
Apply online at the [Common Application website](#). Applicants MUST also submit an additional form called the Supplement to the Common Application. By applying online you help us save the environment by reducing paper waste.
2. What is the application fee?
The non-refundable application fee is \$70.
3. How can I pay for the application fee?
You may pay by credit card when submitting the Common Application online. Or, you may pay this fee by postal mail with a check or money order in U.S. currency made payable to Miami University.
4. What are the rest of the required application materials?
The list of required materials is available online at www.muohio.edu/apply.
5. What address do I use to send the application materials to Miami University?
Office of Admission, 301 South Campus Avenue, Oxford, Ohio 45056, USA. For express mail, please provide this phone number: 1-513-529-2531.

English Language Proficiency (ELP)

1. Who has to show proof of ELP?
An applicant whose native language is not English must provide proof of ELP. Please view the list of recognized [English speaking countries](#). An “English speaking country’s” primary native language is English. A country which has a primary non-English native language but uses English as the official language is considered a non-English speaking country.
2. How do I show proof of ELP?
The most common tests are [TOEFL](#) and [IELTS](#). Miami University has no preference between the two test options. Choose one that is most convenient for you. A successful applicant must provide a minimum TOEFL score of 72 internet (equivalent to 200 computer based TOEFL, or 533 paper) OR IELTS of 6.0 overall band. View the complete list of [alternatives](#) to TOEFL and IELTS.
3. Can I send a photocopy of the TOEFL or IELTS test result?
No. When taking either the TOEFL or IELTS test, arrange for the official result to be sent to Miami University from the testing service. Miami University’s school code is 1463.
4. What is the deadline to provide the test score?
For timely processing and best admission result, the Office of Admission should receive the test scores on or before the posted application deadline: spring semester (November 1) or fall semester (February 1).

5. I have taken the TOEFL (or IELTS) test more than 3 weeks ago, but Miami's [Application Status Check website](#) still indicates that Miami University has not received the test score. What should I do?

When the test score is sent electronically to Miami University, the test score records do not always match with your application records. When your name, address, and/or date of birth is slightly different from the information provided on your application form, the computer considers the test score a different record. You can help yourself by sending the official test score by fax or scan/email to admission@muohio.edu. The office will then verify your test score with ETS (or IELTS administrator) and update your application status.

6. I have taken the TOEFL or IELTS test a second time, but the most recent test score is lower than the first one. Can I use my higher first test score to meet Miami's English language proficiency requirement?

No. The function of TOEFL or IELTS is to test the applicant's English language skill only. When your most recent test score is lower when taken a second time, it usually indicates decreasing language skill. Successful applicants maintain or increase language skills over time.

7. I do not have a TOEFL or IELTS test score; can I still be admitted to Miami University?

No. We are not able to review applications without the required English Language Proficiency test score.

8. My TOEFL or IELTS test score is low; can I still be admitted to Miami University?

Miami University offers selective conditional admission to applicants whose English language skill is lower than the required minimum TOEFL or IELTS score. This means that the Office of Admission must receive your test score prior to reviewing the application for an admission decision, and if deemed admissible, extend an offer of conditional admission to you.

9. If Miami University gives me conditional admission; what can I expect?

You will receive an official letter of conditional admission. The letter will be mailed to you by first class postal mail and it will be mailed to your mailing address as written on the application form. You are expected to apply and enroll at an English as a Second Language (ESL) program such as at [University of Dayton](#), or [ELS Language centers](#). When you are ready to begin study at Miami, you must provide proof of English proficiency by completing the required form. You do not have to re-apply to Miami UNLESS you enrolled at a different university/college and receive college transfer credits.

10. I am currently in the United States; am I required to show proof of English language proficiency?

You may be waived from the standard TOEFL or IELTS test if you meet one of these criteria: you enroll in a high school in an English speaking country for a minimum of 3 years and graduate (or will graduate) with a high school diploma, OR you enroll in an accredited U.S. college/university and earn a grade of C or better in English Composition I AND English Composition II.

SAT or ACT test scores

1. Do international students have to provide a test scores?

The test is not required for international students but is encouraged. Miami University understands that SAT and/or ACT tests are not offered in many countries around the world.

2. What is the advantage of providing the SAT or ACT test scores?
There are TWO main advantages: (a) the SAT or ACT verbal test score, if high enough, may prove English language proficiency. The minimum score is SAT 500 Critical Reading section, or ACT 21 English section. (b) Applicants with high test scores are considered for additional merit scholarship funds.
3. What is the minimum required score?
If you choose to take the test, Miami University does not specify a minimum test score. Admission review at Miami University is based on a comprehensive holistic review process. This means the admission decision is made after reviewing ALL the required application materials.
4. Can I send a photocopy of the SAT or ACT test score?
No. The official test result must be sent directly from the [College Board](#) or [ACT](#) test providers.

Financial Support Documentation

1. Who has to show proof of financial support?
F-1 or J-1 visa applicants or current holders MUST provide proof of financial support BEFORE the application can be reviewed for an admission decision. This allows the Office of Admission to consider the application for a merit scholarship faster, and the I-20 may be issued immediately, if admitted.
2. What documents do I have to provide?
The proof of financial support documentation has TWO required parts: (a) a signed and dated [International Student Financial Statement form](#) and (b) show proof of financial verification, normally in the form of a bank statement stating account balance. Provide supporting documents in English and in US currency.
3. What is the minimum required amount to show on the bank statement?
The 2009-2010 minimum financial statement amount is \$39,712. This includes \$26,670 for the non-Ohio resident tuition, \$9,458 for room and meals, \$774 for mandatory medical insurance, and \$2,810 for textbooks and incidentals. This does not include optional summer semester, or transportation to and from the university.
4. If I do not need F1 or J1 visa to study at Miami do I still need to show proof of financial support?
No. Applicants on a different visa status, such as E2, H4, L, etc., are waived from providing proof of funding. Instead, applicants must provide a copy of their current immigration status. Once this is received, the financial support requirement is waived.

SCHOLARSHIPS FOR INTERNATIONAL STUDENTS

1. Do you have scholarships for international students?
Miami University offers merit based scholarships for academic excellence among new first-year and transfer students. The International Education Scholarship is competitive and if awarded, is renewable for a maximum of four years of undergraduate degree study. The scholarship awards range in values up to \$10,000 per year.

2. What is the requirement?
Students must apply and receive admission from Miami University. All admitted students are considered for merit scholarships automatically.
3. How do I apply?
No separate application is necessary for the International Education Scholarship. However, please make sure to apply for admission and complete the application requirements before the posted deadline. The scholarship is awarded soon after March 15, which is the earliest admission notification.
4. I did not receive a scholarship when I received my admission offer. Can I apply for a scholarship or financial aid when I am enrolled at Miami?
Unfortunately, no. Miami University offers merit based International Education Scholarships to admitted students; this scholarship fund is not awarded based on need. The main purpose of the scholarship is to attract high ability international students to enroll at Miami University. Therefore, when a new student is awarded a scholarship, he/she may continue receiving the stated amount for the 4-year duration of study as long as the GPA requirement is maintained.

IMMIGRATION DOCUMENTS

1. What immigration documents should I provide with my application materials?
If you have a passport, please provide a photocopy. This will help verify your legal name and date of birth for the accurate issuance of the I-20 document, if you are admitted.
2. I don't have a passport yet; do I need to get a passport before submitting my application?
No. Submit your application materials at your earliest convenience BEFORE the application deadline.
3. I have applied to Miami University, when can I get my admission decision and I-20 document?
Miami University has a specific application deadline, with specific admission notification dates. The university is a selective public college and does not practice rolling admission for international students. Applications will be reviewed after all application materials are received, and students will be notified as soon as the decision is available online.

TRANSFER STUDENTS

1. Who is considered a transfer student?
A transfer applicant is a student who has graduated from high school and is currently attending any post-secondary institution such as a university or college.
2. I am in a university/college, but I do not want to transfer any of the courses to Miami. Am I still required to send the college transcript?
Yes, and you must apply as a Transfer student. Provide the official high school academic transcript and graduation certificate, PLUS an official university/college academic transcript from ALL university/colleges attended. If the official original documents are in the native language, please provide English translation.

3. I am enrolled in a university/college but I want to apply as first year student. May I?
No. A deliberate or unintentional misrepresentation or omission of facts on the application may be cause for refusal of admission, cancellation of admission and/or scholarship offers, or suspension from the university if discovered subsequently.
4. What is the benefit of applying as a transfer student?
Aside from the possibility of receiving college transfer credit, transfer students may also be considered for a competitive merit-based scholarship awards.
5. I am still taking classes at another university/college. What should I do?
Applicants must provide the most updated academic transcript available. Provisional admission may be granted based upon courses and grades completed prior to the present term. For example, you begin at another university/college in August 2009 and plan to begin study at Miami University in August 2010. Provide an academic transcript from the August-December 2009 semester. If provisional admission is granted, provide the final transcript when the spring or winter term ends in May/June 2010.

APPLICANT COMMUNICATION

1. How will I receive communication from Miami University's Office of Admission?
The primary mode of communication for international students is via email. This is because electronic mail is more efficient and faster than regular postal mail.
2. I have a new email address. What should I do?
The Office of Admission sends important e-mail communication to applicants to ensure a positive applicant and admission experience. Please provide the same email address in the Common Application and the Supplement to the Common Application forms. If you change your email address, remember to provide us with your new email address. Contact internationaladmission@muohio.edu. Also, be sure to add our email address to your address book to disable spam blockers from your personal email account.
3. When will I know the status of my application?
Applications are processed in the order they are received. To ensure timely processing submit your application and supporting materials as soon as possible. Normally, you will receive the first email communication regarding your application about 3 weeks after it arrives in the Office of Admission. During peak time, October-November and February-March, it may take as long as 4 weeks for an email acknowledgement.
4. How can I check the status of my application?
The first email communication from the Office of Admission will include instructions on checking your application status online at <http://www.muohio.edu/appcheck>. Your email address is your login id, and you will receive a computer generated 6-digit passcode. Keep the information secure. The email also directs you to the website above to check your admission status 24 hours a day, 7 days a week.
5. How do I know if the office has received all the application materials I sent? How do I know it is complete?

Each applicant has a list of items he/she must provide to the Office of Admission. When a required item is received, it will be indicated with the posting of a “received date”. If the required item does not have a “received date” this means it is not yet received; please provide the document at your earliest convenience. If you believe the online status is incorrect, please contact internationaladmission@muohio.edu and provide details.

6. How soon will I know whether I have received admission offer from Miami University?
Miami University has specific application deadlines and specific admission notification. Applicants who provided all required materials before November 1 will receive an admission decision after December 1 (spring semester) or completed applications before February 1 will receive an admission decision after March 15 (fall semester).
7. I met all the admission requirements, and I am admitted to Miami. What can I expect to receive?
The Office of Admission will coordinate with the Office of International Education in the I-20 document processing. As soon as it is available, you will receive an official offer of admission and an I-20 document, including important information regarding the required confirmation process. The admit packet will be mailed to you via FedEx express courier service (FREE) to your mailing/physical mailing address. To ensure delivery, make sure that we have your correct mailing address and phone number by reviewing the mailing address listed for you on the Application Status Check website. Miami University must have your complete physical or street mailing address (UPS does not deliver mail to Post Office Box addresses).

APPLICATION STATUS CHECK WEBSITE (www.muohio.edu/appcheck)

This website provides up-to-date information regarding your application status. The items listed on this website are specific to your application and type of admission to Miami University. The following information is to help you understand the information and to notify you of missing materials, if any.

1. How do I know that Miami University has received the documents I provided by mail?
When the required application materials are received, the Processing Technician updates the database records. You may view this online with a “date received.”
2. I mailed additional application materials. Why does the checklist state that it is still missing?
Your application is very important to us. However, during the peak application period we face significant delays in processing international documents. We ask that you remain patient as we sort, process and mark the materials as received. Expect a 1-2 week delay in processing.
3. I sent my high school transcript last week. Why does the checklist state that it is still missing?
Applicants must provide an official academic transcript. Miami University realizes however that documents differ slightly from one country to another. For applicants from a non-English speaking country, please provide an official/original document in the native language and an English translation of the document. Also, provide an official/original proof of high school graduation certificate or diploma in the native language with the English translation, IF the information is not available on the official academic transcript.

4. I did not provide some items on the checklist; however, according to the checklist Miami University has received them. What does this mean?
The Office of Admission reserves the right to “waive” certain items from the checklist to complete an application for review. The most common checklist waiver is the Student Visa Documentation requirement. Many international applicants are overseas, and therefore, do not have proof of a U.S. visa status.
5. The Application Status Check website indicates that my Disciplinary History/Question 1 and Disciplinary History/Question 2 are missing. Why is this information important and where can I get the form?
Miami University collects information regarding applicants’ past disciplinary actions, or criminal charges. The information provided is kept confidential, and does not guarantee a negative admission decision. Failure to provide the information delays the admission review process. Applicants must answer these questions when completing the Common Application form. If students missed these questions on the Common Application, the application form is available online at http://www.miami.muohio.edu/admission/apply/firstyear/pdfs/Common_App_09-10.pdf.
6. Why is the list of requirements different for another applicant?
The list of requirements is determined based on the information you provided on the Common Application and the Supplement to the Common Application. Therefore, be sure to complete the forms accurately.
7. Do I need to check the Application Status Check website every day?
No. The Office of Admission will send an email notification to your email address when your application is complete and ready for an admission review. Also, we will inform you when an admission decision is available beginning November 15 (spring 2010 semester) or March 15 (fall 2010 semester).